



# Medic 400

431 E. Main Street / PO Box 640

O: (541) 566-3813

Athena, OR 97813

F: (877) 469-6944

## BOARD MEETING June 20, 2024, 6:30 PM Weston Fire Station 103 W. Main Street Weston, OR 97886

Mission Statement	
It is the mission of the East Umatilla County Ambulance Area Health District (EUCAAHD) to provide the highest quality Advanced Life Support care in a timely manner while maintaining public trust through sound financial practices and accountability to those citizens we serve.	
In Attendance	
<u>  X  </u> Chrys Wernlund, President (Phone)	<u>  X  </u> Christine Erb, Director
<u>  X  </u> Chris Williams, Vice President	<u>      </u> Sheila Jaspersen, Director
<u>      </u> Vacant, Secretary/Treasurer	<u>  X  </u> Michael Kobasa, Health Administrator

### MINUTES

- **MEETING TO ORDER**  
Board President, Chrys Wernlund called the meeting to order at 6:30 p.m.
- **ROLL CALL**  
The following guests were in attendance: Matt Hoehna (on Phone), Greg Phillips, Whitney Majors, Collin Story, Shawna Calvert, Marc Calvert, Terry Case, and Dave Baty.
- **APPROVE/EDIT/ADD TO THE AGENDA**  
Michael Kobasa would like to add a few things to the agenda. The first one is the resolution to adopt the 24-25 budget, and staffing coverage.  
Chris Williams would like to add to the agenda a discussion on combining Districts.  
**MOTION:** Chris Williams made the motion to approve the Revised agenda.  
**SECOND:** Chrys Wernlund  
**VOTE:** Unanimously Approved 3-0
- **PUBLIC COMMENT**  
Prospective Board Members decided to introduce themselves and give a little information. The first one is Collin Story that grew up in the Athena, Weston, Tollgate Community. Currently work at J&J Snack Foods. He is interested in being on either Fire or Medic Board.  
The Next one is Marc Calvert, he has lived in this community and area all his life. He has worked with emergency services since around 2004. Started in Umatilla County reserves then was City of Athena police Department. Then he transferred over to the Umatilla County Liquor commission. He does not have a preference on which board to volunteer for.



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➤ **MINUTES FROM LAST MEETING**

**MOTION:** Chris Williams made the motion to approve the Minutes from the last meeting as presented.

**SECOND:** Christine Erb

**VOTE:** Unanimously Approved 3-0

➤ **TREASURER REPORT AND PAYMENT OF BILLS**

Chris Williams had a question about an expense regarding the IGA. Also, a question about the current year property tax. Whitney Majors will be looking into these items. Chris Williams would be happy with an email regarding the answers to the questions.

**MOTION:** Chris Williams made the motion to accept the Treasurers report and pay the bills with things explained.

**SECOND:** Christine Erb

**VOTE:** Unanimously Approved 3-0

### OLD BUSINESS

➤ **CALVERT CONTRACT DISCUSSION/ DECISION**

Michael Kobasa emailed the contract out to the board that was written up by our attorney. Chris Williams asked Shawna Calvert about prior correspondence about the rent amount, in which our attorney informed us that we would just write the same agreement with just a different rental amount. Christine Erb would like to have it written up that we would revisit a possible increase in 6 months. Chrys Wernlund would like to have it written that we will readjust the rent in 6 months from the date that Shawna Calvert takes over and then will be reevaluated every year.

**MOTION:** Chris Williams made the motion to approve the lease agreement with the addition of revisiting the rent in 6 months and then on the annual date thereafter.

**SECOND:** Christine Erb

**VOTE:** Unanimously Approved 3-0

➤ **POSSIBLE NEW BOARD MEMBERS**

Chrys Wernlund has a letter of Intent from Ray Denny, he is currently out of town. Chrys Wernlund read it aloud. There will be a discussion among the board.

### NEW BUSINESS

➤ **MONTHLY EQUIPMENT STATUS**

All the Zoll's have arrived. There is one on Rescue on 61, and AED monitor that is compatible on Rescue 62. The Rep from Zoll came down and got trained in how to work the new Monitors. Everything is now up to code.

➤ **MONTHLY SAFETY STATUS**

No issues.

➤ **DAVE'S EMAIL ABOUT MEDIC BUILDING**

Dave has no comment.





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➤ **ASSIGN SECRETARY/ TREASURER**

**MOTION:** Chrys Wernlund made the motion to assign the secretary and treasurer spot to Christine Erb.

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 3-0

➤ **NEW BANKING DOCUMENTS**

Chrys Wernlund reiterates that Carol Kirk has retired from the board effective 03/21/2024.

**MOTION:** Chrys Wernlund moved to remove Carol Kirk from all accounts held on behalf of East Umatilla County Ambulance Area Health District at the Bank of Eastern Oregon

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 3-0

**MOTION:** Chrys Wernlund moved to add Christine Erb as signers to all accounts held on behalf of the East Umatilla County Ambulance Area Health District.

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 3-0

**MOTION:** Chrys Wernlund moved to affirm the signers on the accounts going forward with are Dave Baty, Chrys Wernlund, Michael Kobasa, and adding Christine Erb as a signer.

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 3-0

➤ **RESOLUTION 24-25 BUDGET**

Michael Kobasa has written up two resolutions, 24-005 to approve the budget and 24-006 to adopt the budget. 24-005 Approval of Proposed budget.

**MOTION:** Christine Erb made the motion to approve the Proposed budget.

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 3-0

**24-006 Adoption of Proposed Budget**

**MOTION:** Chris Williams Made the motion to adopt the Proposed budget.

**SECOND:** Christine Erb

**VOTE:** Unanimously Approved 3-0

➤ **DISCUSSION ABOUT THE COMBINATION OF THE TWO DISTRICTS**

Chris Williams would like to start the discussion on how and what we need to do to start combining the two Districts. Chris Williams feels like it is a good idea to start combining, there are a few things to work through. Terry Case brought up that the districts do not line up. Matt Hoehna would like to know if there is anyone on the board that thinks this is not the best idea. That way we (as both boards) can work on resolving any issues that the boards have. To make sure we are on the right path on whether we would like to combine. Chrys Wernlund would like a strategy or a timeline. Like a list of items that we know we can accomplish without help versus things we would need to take to the county or state. Greg Phillips would like to make absolute sure that we make absolute sure that we resolve any issues that the board members have who are against the combining of the districts. The board would like to set up a work session in July.



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➤ **EMS COORDINATOR'S REPORT**

The Board heard wonderful things about how our EMTs performed at the Helix Rodeo.

➤ **GOOD OF THE ORDER**

➤ **VOTE FOR NEW BOARD MEMBER**

**MOTION:** The Vote was for Ray Denny to become the newest Medic Board Member.

**SECOND:**

**VOTE:** Unanimously Approved 3-0

➤ **EXECUTIVE MEETING**

Discussion of Personnel and employee issues.

➤ **BUSINESS FROM THE BOARD**

No business from the Board.

➤ **ADJOURNMENT**

**MOTION:** Chrys Wernlund made the motion to adjourn the meeting.

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 3-0

The meeting was adjourned at 7:50 p.m.

The next meeting will be July 18, 2024, at 6:30 p.m. at the Fire Station in Weston.

Chris Wernlund  
PRESIDENT

July 18, 2024  
DATE

Christine EB  
BOARD SECRETARY

7.18.2024  
DATE