



# EAST UMATILLA FIRE & RESCUE

**BOARD MEETING**  
**May 16, 2024, 7:00 PM**  
**Weston Fire Station**  
**103 W. Main Street**  
**Weston, OR 97886**

## Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

## In Attendance

  X   *Matt Hoehna, President*

  X   *Greg Phillips, Director*

  X   *Terry Case, Vice President*

  X   *Chris Williams, Director*

       *Vacant, Secretary/Treasurer*

  X   *Dave Baty, Fire Chief*

## MINUTES

### 1) MEETING TO ORDER

Board President, Matt Hoehna called the meeting to order at 7:00 p.m.

### 2) ROLL CALL

The following guests were in attendance: Chrys Wernlund, Sheila Jaspersen, Michael Kobasa.

### 3) APPROVE/EDIT/ADD TO THE AGENDA

**MOTION:** Greg Phillips moved to approve the amended agenda.

**SECOND:** Terry Case

**VOTE:** Unanimously Approved 4-0

### 4) PUBLIC COMMENT

There was no public comment.

### 5) FINANCIAL INFORMATION AND PAYMENT OF BILLS

Terry Case will send an email to ask Whitney Majors a couple of questions.

**MOTION:** Terry Case made the motion to pay the bills.

**SECOND:** Greg Phillips

**VOTE:** Unanimously Approved 4-0

### 6) MINUTES FROM LAST MEETING

**MOTION:** Greg Phillips moved to approve the Minutes last month as amended.

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 4-0

OLD BUSINESS



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- 7) **EVENT REVIEW: BIKE RODEO, FF ACADEMY, RT-130**  
Bike Rodeo, we were hoping to have more participants. It was kind of cold that day and had other things going on, but we would like to make this an annual thing. We would also like to possibly do it again sometime this summer. Fire Fighter Academy is ongoing and should have graduates by mid-June if they all successfully complete the course. RT-130 went over well and there were no injuries. This is a wildland refresher that everyone takes. Jason Hall taught the course.
- 8) **FUELS REDUCTION PROGRAM REPORT**  
Max Magee wrote a report on this, and he has taken before and after photos.
- 9) **INVESTIGATION STATUS**  
Interviews will be on the 30<sup>th</sup> of this month. There will be both phone and in-person interviews. The participants have been informed. The board would like to know if the person who lodged the complaint is still actively participating. We are currently following the advice of legal counsel.
- 10) **NEW STATION STATUS**  
There has been a fiber optic line that has been in the way of progress and is currently being worked on to get a hold of the line owners. After the line is moved, we can begin work on paving and groundwork for the parking lot. We are currently coming in under budget for the new station. There are many discussions on what things we are adding back into the original blueprints.

### NEW BUSINESS

- 11) **MONTHLY EQUIPMENT STATUS**  
The only thing that was out of service was the Pumper out in Helix. Bill Boyd is currently working on finding the right part.
- 12) **MONTHLY SAFETY STATUS**  
There was a near miss on the fuels crew that the safety committee is currently investigating. The bar on the chainsaw came completely off and flew back into the hand of the handler.
- 13) **FY 24-25 BUDGET DISCUSSION**  
We had the Budget Committee Meeting at the end of April. The budget committee has passed the Budget. There were no changes to the budget, and the budget will be voted on to be approved, at the next board meeting.
- 14) **RESOLUTION TO MOVE FUNDS WITHIN THE FY 23-24 BUDGET**  
Not Applicable
- 15) **FIREFIGHTERS BREAKFAST AT PIONEER DAYS SATURDAY JULY 1, 2024, AT ELLIOT PARK**  
The firefighters and responders will host a free breakfast at Pioneer Days this year, we will also be participating in the parade.
- 16) **OSHA EMERGENCY RESPONSE RULES**  
There are 22 items that OSHA 1910-155/156 have now put into place. There is one that every Facility must be inspected. SDAO have started looking into this. This is a nationwide



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thing. If all or some of these were implemented, a lot of small stations would be shut down.

### 17) BANKING DOCUMENTS

Matt Hoehna reiterated that Carol Kirk has retired from the board effective 03/21/2024.

**MOTION:** Greg Phillips moved to remove Carol Kirk from all accounts held on behalf of East Umatilla Fire and Rescue and Umatilla Rural Fire Protection District at the Bank of Eastern Oregon

**SECOND:** Terry Case

**VOTE:** Unanimously Approved 4-0

**MOTION:** Terry Case moved to add Michael Kobasa and Greg Phillips as signers to all accounts held on behalf of the East Umatilla Fire and Rescue as well as the Umatilla Rural Fire Protection District.

**SECOND:** Chris Williams

**VOTE:** Unanimously Approved 4-0

**MOTION:** Chris Williams moved to affirm the signers on the accounts going forward with are Dave Baty, Matt Hoehna, and adding Michael Kobasa, and Greg Phillips.

**SECOND:** Terry Case

**VOTE:** Unanimously Approved 4-0

### 18) PAY POLICY

Currently looking through the policy book and came to our attention that we do not have a pay policy. Dave Baty has written up a resolution for the board to review. Chris Williams would like to add in the date that the timecard is due and the date that the employees will be paid. Dave Baty will re-amend this and resubmit the finished resolution at the next board meeting. There is also a policy about facility security that Dave Baty would like to work on before we get into the new building and have the board review.

### 19) BOLI

Just for some information there was a BOLI complaint that was filed and mailed out to us in September, but it was mailed to the wrong mailing address, and wrong business. Chief Dave Baty has already read through and answered the questions and sent back the response through email to the investigator. So, it was a prompt reply.

### CHIEF REPORT:

#### GOOD OF THE ORDER

Chris Williams would like to have a discussion with both boards about the possibility of combining the two districts. Mapping out a possible plan of action and pros and cons on whether we would like to combine.

#### ADJOURNMENT

**MOTION:** Greg Phillips moved to adjourn the meeting.

**SECOND:** Chris Williams

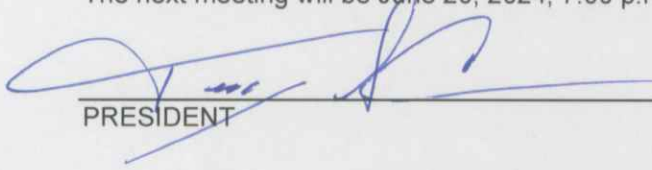
**VOTE:** Unanimously Approved 4-0

The meeting was adjourned at 7:43 p.m.



# EAST UMATILLA FIRE & RESCUE

The next meeting will be June 20, 2024, 7:00 p.m. at the Fire Station in Weston.

  
\_\_\_\_\_  
PRESIDENT

6-20-24  
\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE