



Medic 400

431 E. Main Street / PO Box 640

O: (541) 566-3813

Athena, OR 97813

F: (877) 469-6944

BOARD MEETING April 18, 2024, 6:30 PM Weston Fire Station 103 W. Main Street Weston, OR 97886

Mission Statement	
It is the mission of the East Umatilla County Ambulance Area Health District (EUCAAHD) to provide the highest quality Advanced Life Support care in a timely manner while maintaining public trust through sound financial practices and accountability to those citizens we serve.	
In Attendance	
<u> X </u> Chrys Wernlund, President (Phone)	<u> X </u> Christine Erb, Director
<u> X </u> Chris Williams, Vice President	<u> </u> Sheila Jaspersen, Director
<u> </u> Vacant, Secretary/Treasurer	<u> X </u> Michael Kobasa, Health Administrator

MINUTES

- **MEETING TO ORDER**
Board Vice President, Chris Williams called the meeting to order at 6:30 p.m.
- **ROLL CALL**
The following guests were in attendance: Matt Hoehna, Greg Phillips, Whitney Majors, David McCuiston, Jeremy Lasater, Jason Hall, Terry Case, and Dave Baty.
- **APPROVE/EDIT/ADD TO THE AGENDA**
MOTION: Christine Erb made the motion to approve the amended agenda.
SECOND: Chrys Wernlund
VOTE: Unanimously Approved 3-0
- **PUBLIC COMMENT**
- **MINUTES FROM LAST MEETING**
MOTION: Chrys Wernlund made the motion to approve the Minutes from the last meeting as presented.
SECOND: Christine Erb
VOTE: Unanimously Approved 3-0
- **TREASURER REPORT AND PAYMENT OF BILLS**
MOTION: Chrys Wernlund made the motion to accept the Treasurers report and pay the bills.
SECOND: Christine Erb
VOTE: Unanimously Approved 3-0



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OLD BUSINESS

➤ ZOLL PURCHASE DISCUSSION/ DECISION

Last month we had the Zoll Rep come out and bring a Monitor for the Board to look at. Michael Kobasa has sent the contract out to the Board members. There is a new total for everything, which includes one new monitor and updates for the other two monitors. This equipment should last at least 5-7 years roughly, before the new update will come out. MOTION: Christine Erb made the motion to purchase the new monitor and upgrades for the ones we already have for \$68,000.58.

SECOND: Chrys Wernlund

VOTE: Unanimously Approved 3-0

➤ CALVERT CONTRACT DISCUSSION/ DECISION

Michael Kobasa brought a skeleton contract last month for the board to review. Christine Erb believes it to be a good start to the actual contract, but she has a few concerns. We will be responsible for any building repair that is not damaged by one of their clients. They will be responsible for client damages. The Board would like to table this until the next meeting to give time to look it over. The other tenant is currently moving out and should be out by the end of next week, by the latest. Michael Kobasa did give her a month's rent check back. The substantial completion date of July 26, 2024, for the new station. So, we are thinking it would be around September or October before Shawna Calvert would be able to take possession of the building. Chrys Wernlund would like to put an end date of May 16, 2024, which is the end of the next meeting. Chris Williams would like Michael Kobasa to speak with Shawna Calvert and ask what a fair final amount per month would be for rent.

➤ IGA DISCUSSION/ REVIEW

Last month the Board looked over and reviewed the IGA, the changes now have been made and looked at. Matt Hoehna got all the changes done and sent back out before the meeting.

MOTION: Christine Erb made the motion to accept the IGA as presented.

SECOND: Chrys Wernlund

VOTE: Unanimously Approved 3-0

➤ BILLING POLICY AND/OR COMMUNITY VITALS CHECK

Michael Kobasa wrote out a Billing Policy a couple months ago, for the board to review. Upon reviewing, the board has noticed that there is a possibility that we could be losing money. The Board has decided that if any treatment is given then we must bill the insurance. So, the decision was that we will only not bill for lift assist, but if it tends to rise in the next year or two then we will re-evaluate.

MOTION: Chrys Wernlund made the motion to amend the billing policy.

SECOND: Christine Erb

VOTE: Unanimously Approved 3-0

NEW BUSINESS



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➤ **MONTHLY EQUIPMENT STATUS**

Everything is good. Michael Kobasa put it in the Administrators report that the Ambulance Rep came by. Our Ambulances are grandfathered into the new OHA Standards so when we get a new Ambulance, it will not be cost effective to just remount the ones we have now. Remounting vs. buying new is only around \$3000.00.

➤ **MONTHLY SAFETY STATUS**

Nobody died and nobody got hurt.

➤ **RESOLUTION FOR CHIEF DAVE BATY TO BE BUDGET OFFICER**

24-002 Resolution in place to appoint Chief Dave Baty as the 2024-2025 Budget Officer.

MOTION: Christine Erb made the motion for Chief Dave Baty to be the budget officer.

SECOND: Chrys Wernlund

VOTE: Unanimously Approved 3-0

➤ **BUDGET**

Chief Dave Baty has passed out the budget and a line-by-line list of the budget items in detail for the boards to look over before the budget meeting. Budget Meeting is set up for next month.

➤ **EMS COORDINATOR'S REPORT**

➤ **GOOD OF THE ORDER**

➤ **BUSINESS FROM THE BOARD**

No business from the Board.

➤ **ADJOURNMENT**

MOTION: Christine Erb made the motion to adjourn the meeting.

SECOND: Chrys Wernlund

VOTE: Unanimously Approved

The meeting was adjourned at 7:22 p.m.

The next meeting will be May 16, 2024, at 6:30 p.m. at the Fire Station in Weston.

Chrys Wernlund

PRESIDENT

5/16/2024

DATE

Christine Erb

BOARD SECRETARY

5/16/2024

DATE