



East Umatilla County Ambulance Area Health District

Medic 400

422 E. Mill Street

Weston, Or 97886

/ PO Box 640

O: (541) 566-2311

Athena, OR 97813

F: (541) 566-7400

BOARD MEETING
September 19, 2024, 6:30 PM
Weston Fire Station
422 W. Mill Street
Weston, OR 97886

Mission Statement

It is the mission of the East Umatilla County Ambulance Area Health District (EUCAAHD) to provide the highest quality Advanced Life Support care in a timely manner while maintaining public trust through sound financial practices and accountability to those citizens we serve.

In Attendance

X	<i>Chrys Wernlund, President</i>	<i>Ray Denny, Director</i>
	<i>Chris Williams, Vice President</i>	X <i>Sheila Jasperson, Director</i>
X	<i>Christine Erb, Secretary/Treasurer</i>	X <i>Michael Kobasa, Health Administrator</i>

MINUTES

- **MEETING TO ORDER**
Board President, Chrys Wernlund called the meeting to order at 6:33 p.m.
- **ROLL CALL**
The following guests were in attendance: Dave Baty, Matt Hoehna, Greg Phillips, Whitney Majors, Terry Case, and Suzie Reitz and John Reitz showed up late.
- **MINUTES FROM LAST MEETING**
Christine Erb pointed out that Chrys Wernlund was present at the last board meeting and not on the phone as it was typed out.
MOTION: Christine Erb made the motion to approve the Minutes from the last meeting as amended.
SECOND: Sheila Jasperson
VOTE: Unanimously Approved 3-0
- **APPROVE/EDIT/ADD TO THE AGENDA**
MOTION: Sheila Jasperson made the motion to approve the agenda.
SECOND: Christine Erb
VOTE: Unanimously Approved 3-0
- **TREASURER REPORT AND PAYMENT OF BILLS**



East Umatilla County Ambulance Area Health District

Medic 400

422 E. Mill Street

Weston, Or 97886

/ PO Box 640



O: (541) 566-2311

Athens, OR 97813

F: (541) 566-7400

Christine Erb pointed out that Whitney Majors had sent out a report that did not have the correct dates on them. She was wondering if that would be acceptable for our auditor. Whitney Majors informed the board that the auditor has our QuickBooks program, and it doesn't hurt anything at all. The Board has also decided that they would like all the reports that Whitney Majors sends out each month before the official board meetings will be separated by Districts.

MOTION: Sheila Jasperson made the motion to accept the Treasurers report and pay the bills.

SECOND: Christine Erb

VOTE: Unanimously Approved 3-0

➤ PUBLIC COMMENT

OLD BUSINESS

➤ CONTINUED DISCUSSION ON COMBINING DISTRICTS

The boards have decided to have the work session on Thursday the 3rd of October at 6pm to 8pm. This work session will take place at the new station. Will continue to be on the agenda.

➤ SCHOLARSHIP REVIEW

Chrys Wernlund has looked through it. She informed the board that there was some conflicting information. This item will be tabled until next month. Michael Kobasa and Dave Baty have some changes and will work on this project this month.

NEW BUSINESS

➤ MONTHLY EQUIPMENT STATUS

Not necessarily equipment but making the move over to the new station has unearthed some items and issues that need to be addressed. The Medicare has never been appropriately updated. The Re-mount ambulance was never registered in the state in Oregon. The Medic District has two current aliases at the DMV and have been Registering vehicles that we have no idea about. The DEA number that we must have to order medications, has been terminated because the information was never updated correctly. Michael Kobasa has fixed some of the issues but is still working on the rest of them. He will also talk to our attorney about seeing if we can sort out the DMV issues. Christine Erb asked about the Medicare situation, it is in processing for the third time. Michael Kobasa and Whitney Majors is currently getting all paperwork and coordinating to get this resolved.

➤ MONTHLY SAFETY STATUS

Nothing new on Safety.

➤ ETHICS TRAINING



Medic 400

422 E. Mill Street

Weston, Or 97886

/ PO Box 640

O: (541) 566-2311

Athens, OR 97813

F: (541)566-7400

Michael Kobasa has talked with the State of Oregon when we moved, they informed him that they have not received anything from our boards in the context of any ethics or Board training. He has printed out an overview for the board members for an online training. He will compile a training agenda and send it out to the board. They have not emailed him back yet. He also has the Oath of Office that is on their letterhead to be signed by the board members and sent back in.

➤ CALVERT RENTAL QUESTIONS

We are officially out of the medic building. Michael Kobasa is hoping on getting a construction dumpster over in Athens because there is still a lot of things that just need to be thrown out. So, the question is, when would we like to start the date of the contact with Shawna Calvert officially moving into the full capacity of the building? Chrys Wernlund has gone through the contract again and has found a few little things that need to be discussed, changed and initialed. The first one that she would like changed is that on page one of the rental agreement it says nothing about a late fee of \$50.00 should the payment be later than the tenth of the month. The other thing is, under the use of premises, Chrys Wernlund did not see anything about our continued use of the Ambulance Bay. There needs to be something written in about the Medic District continuing to use the Garage in the back to house the second out Ambulance, and something in there that says that they will not block the garage doors. On page 10 the lines need to be spaced out better so we can see who signs where. Chrys Wernlund would like to send the contract back to our attorney to have the changes made. The Contract would be signed as soon as the changes are made. Michael Kobasa and Shawna Calvert have worked out and written a resolution to allow someone to be living in the apartment until they can get on their feet as a transitional housing for people in need to last at least two months but no more than four months at a time. Shawna Calvert will cover all insurance and incidentals or issues that may come from that.

➤ HEALTH ADMINSTRATOR REPORT

Chrys Wernlund is wondering about clarification about Michael Kobasa's Class in Boston. Yes, the Medic District has Paid for it all. The new medic has already completed his class and his clinical hours. One EMT has failed two times and two have failed three times, Chrys Wernlund is wondering if we should figure something out to help them. The other issue was about the Ambulances racing to a scene and running a community member off the road. Chrys Wernlund would like to figure out a way to be more aware of our surroundings and of people watching as our crews going out on a call. Terry Case and Chrys Wernlund were removed from Active 911 to make room for the new Volunteers.

➤ GOOD OF THE ORDER

➤ BUSINESS FROM THE BOARD

No business from the Board.

➤ ADJOURNMENT



East Umatilla County Ambulance Area Health District

Medic 400

422 E. Mill Street

Weston, Or 97886

/ PO Box 640

O: (541) 566-2311

Athens, OR 97813

F: (541) 566-7400

The meeting was adjourned at 7:30 p.m.

The next meeting will be November 21, 2024, at 6:30 p.m. at the Fire Station in Weston.

Chris Wernlund
PRESIDENT

October 17, 2024
DATE

Christine Eck
BOARD SECRETARY

Oct. 17, 2024
DATE



BOARD MEETING WORK SESSION
October 3, 2024, 6:00 PM
Athena Public Library

<p>Mission Statement</p> <p>It is the mission of the East Umatilla County Ambulance Area Health District (EUCAAHD) to provide the highest quality Advanced Life Support care in a timely manner while maintaining public trust through sound financial practices and accountability to those citizens we serve.</p>	
<p><i>In Attendance</i></p>	
X	Chrys Wernlund, President {Phone} X Ray Denny, Director {By Phone}
X	Chris Williams, Vice President X Sheila Jaspersen, Director {By Phone}
X	Christine Erb, Secretary/Treasurer _____ Michael Kobasa, Health Administrator
<p>Mission Statement</p> <p>East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.</p>	
<p><i>In Attendance</i></p>	
X	Matt Hoehna, President X Marc Calvert, Director
X	Terry Case, Vice President X Chris Williams, Director
X	Greg Phillips, Secretary/Treasurer _____ Dave Baty, Fire Chief

MINUTES

- > **MEETING TO ORDER**
- > Medic Board President, Chrys Wernlund called the meeting to order at 6:00 p.m. Both Board President's resided over the meeting.
- > **ROLL CALL**
- No guests were in attendance.
- > **APPROVE/EDIT/ADD TO THE AGENDA**
- As a board we discussed moving the items listed around to run more smoothly.
- > **PUBLIC COMMENT**
- None.

NEW BUSINESS



East Umatilla County Ambulance Area Health District



Medic 400

431 E. Main Street / PO Box 640

O: (541) 566-3813

Athena, OR 97813

F: (877) 469-6944

- **DISCUSSION was had on the IGA Verbiage.** Discussion about the wording. We ask Chief Baty get a current copy out to the board members to start reviewing. We will discuss this more in January after the holidays.
- **DISCUSSION was had on the Fire vs. Medic ASA Lines.** Matt explained the difference in the lines and why it was important to closely match. Discussion was had on the No Mans Land area and how other districts who run Fire & EMS are doing it. Chrys W will get copies of the Maps for the Board to review. When we are ready, we will have that conversation with Doug Olsen to move forward.
- **DISCUSSION was had on where equipment is being placed now that we have new building.** Discussion on Juniper Station, Tollgate Station, and Ambulance Bay.
- **DISCUSSION was had on the rates we are charging the public.** Discussion on what it has been since the early 70's in Helix / 90's in Weston and if we want to request an increase. Discussion was very against it and the boards wanted to make sure the public knew there would NOT be an increase at this time and there was no changes due to the new building.
- **DISCUSSION was had on both of the boards books.** Both boards discussed the fact that the books are not being done correctly. We have asked for 3 months for certain things to be done, which board members do not feel are being done. Discussion was had after past/present bookkeeper looked over the bills and made recommendations to correct the major problem. Board members have looked over the present books and agree we will outsource the books at this time to clear up the mistakes and take over payroll. Greg P and Matt H will have a sit down with Chief and go over boards discussion and we will make any final decisions at the board meeting.
- **DISCUSSION was had on the Organizational Chart.** We would like to address this and make up a plan with Chief on revamping this. Discussion was had on employee concerns and administration concerns regarding the organizational chart. Matt H & Chrys W will address with Chief on our next Bosses Meeting to start the reorganization.
- **DISCUSSION was had on the merging of the districts.** After discussion we feel there is some things that still need to be addressed, however all members were in agreement we can move forward with starting the process

➤ **ADJOURNMENT**

The meeting was adjourned at 8:00 p.m. No Motions were made as they will be addressed in the Meeting on October 17, 2024.

Chrys W

PRESIDENT

10-17-24 *10/17/2024*

DATE

Cheryl E

BOARD SECRETARY

10-17-24

DATE